

C.C.C. Heep Woh College
2019–2020
Monthly School Report
May 2020

1. Eighth Meeting of School Administration Committee

On 7 May, I chaired the 8th Meeting of the School Administration Committee on the Google Meet platform. We discussed the following items:

- revised 2019–2020 School Calendar
- arrangement for class resumption
- revised arrangement of summer activities
- major repairs this summer and other routines

2. Sixth Staff Meeting

On 11 May, I chaired the 6th Staff Meeting on the Google Meet platform. We discussed the following items:

- revised 2019–2020 School Calendar
- arrangement for class resumption
- revised arrangement of summer activities
- major repairs this summer and other routines

3. Seventh Staff Meeting

On 22 May, I chaired the 7th Staff Meeting. We discussed the following:

- anti-epidemic Measures
- new Arrangement of Lesson Study
- mark input and related procedures for the term-end report card
- arrangement of Speech Day
- social workers' report
- school patrol arrangement
- merit assigned to students
- other routines

4. Report from Subject Departments

Mathematics Department

- (1) On 4 May, The Mathematics Department invited sales representatives of the Lighthouse for Hong Kong and Hong Kong Educational Publishing Company Ltd. to introduce their new Mathematics textbook through the online platform. The teachers learned about the features of the textbooks presented.
- (2) On 22 May, The Mathematics Department held a textbook selection meeting to discuss the selection of textbooks.
- (3) On 26 May, five students represented our school to join the Reading Report Competition

organized by EDB by submitting the report.

- (4) On 29 May, The Mathematics Department selected Pearson to provide Mathematics textbooks.

5. Report from The Academic Affairs Committee

Due to the extended class suspension, the last subject selection talk for S.3 students scheduled in early May was cancelled. Videos were shared in the S.3 CEP Google Classroom on 15 May to remind students of the school senior secondary (SS) curriculum, subject selection mechanism and some important SS policies.

6. Report from The Career Guidance Committee

- (1) On 6 May, five S.6 students were selected for the “School Principal Nomination Scheme” of JUPAS.
- (2) On 6 May, S.6 students’ other qualifications (academic results other than HKDSE, Music examination results and Chinese Language results) were verified at the JUPAS system.
- (3) On 14 May, seven students were nominated to the “Principal Nomination Scheme for Admission of the Education University of Hong Kong 2020/2021”.
- (4) Those S.4 students who are interested in Applied Learning Course joined the online learning of the Applied Learning Taster Course in March. On 12 May, our school issued a parents’ notice to S.4 parents to collect their preference for the Applied Learning Taster Course for their children. We will submit the list of students who are interested in the course.

7. Principal’s External Activities

- (1) On 4 May, I attended an orientation session for new board members of The Hong Kong Academy for Gifted Education (HKAGE) on the Zoom platform.
- (2) On 8 May, I chaired the meeting of International Education Conference with Prof. John Lee Chi-kin, Vice President (Academic) and Provost and Chair Professor of Curriculum and Instruction of the Education University of Hong Kong.
- (3) On the evening of 11 May, I attended the Executive Committee meeting of HKCCCC Headquarters.
- (4) On 19 May, I attended the meeting of the Association of Principals of Secondary Schools, HKCCCC.

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Prepared by Dr. Chu Kai Wing
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