

CCC Heep Woh College
2017-2018
Monthly School Report
January 2018

1. First Term Examination

The Mock Examination for S.6 students (from 8th to 24th January), the First Term Examinations for S.4 to S.5 students (from 9th to 24th January) and the First Term Examination for S.1 to S.3 students (from 11th to 24th January) have already been held.

2. The Second Academic Affairs Committee Meeting

On 11th January, Mr. Wong Chun Tat, the Assistant Principal, chaired the Second Academic Affairs Committee Meeting to discuss the following:

- a new suggested measurement of teaching effectiveness in core subjects,
- to review junior and senior secondary curriculum and assessment modes to explore ways of stimulating learning motivation and enhancing students' confidence in learning,
- to set criteria of arranging timetable for UT and Exam
- other school routines.

3. The Third Meeting of the School Administration Committee

On 12th January, I chaired the third meeting of the School Administration Committee.

Besides reviewing the activities in November and December, we discussed the following:

- handling former students' records,
- Personal Privacy Disclaimer,
- Preparation for reviewing the School Development Plan of 2015-18
- Formulating the School Development Plan of 2018-21
- other school routines.

4. The Second Department Heads' Meeting

On 16th January, Mr. Wong Chun Tat, Assistant Principal, chaired the Second Department Heads' Meeting to review the following:

- the S.4 re-examination arrangement,
- the junior and senior secondary curriculum and assessment modes to explore ways of stimulating learning motivation and enhancing students' confidence in learning,
- the criteria of arranging timetable for Uniform Tests and Examinations
- other school routines.

5. Community of Practice : "e-Learning Implementation in Mathematics"

On 17th January, the Staff Development Committee organized a CoP and invited Mr. Chow Lai Sum, the Laurette of the Chief Executive's Award for Teaching Excellence in

Mathematics and the Department Head of Mathematics Department of Shun Tak Fraternal Association Cheng Yu Tung Secondary School. He shared with us his knowledge and skills in applying e-learning in their lessons.

6. Community of Practice : “New Teachers Session”

On 17th January, the Staff Development Committee organized a CoP for new teachers to provide opportunities for them to share their initial experience in school. Their mentors provided them with practical tips to handle the problems raised.

7. Visit by the Principals and Teachers of CCC Secondary Schools on Knowledge Management organized by the Association of Principals of Secondary Schools of HKCCCC

On 19th January, the principals and teachers of the CCC Secondary Schools visited our school to attend a seminar organized by the Association of Principals of Secondary Schools of HKCCCC. I introduced the strategies of launching and implementing Knowledge Management to the guests and also escorted them on a campus tour.

8. Report from Subject Departments

Mathematics Department (Maths KLA)

(1) Forty S.1 - S.3 students participated in the 11th Hua Xia Cup Mathematical Olympiad Invitation Competition Hong Kong Selection Competition. The results were as follows:

S.1: 2 students got the First Merit, 4 students got the Second Merit, 2 students got the Third Merit

S.2: 1 student got the Second Merit, 7 students got the Third Merit

S.3: 4 students got the First Merit, 4 students got the Second Merit, 1 student got the Third Merit

(2) The 13th Joint-schools WTS Mathematics Competition was successfully held. The results were shown on our school webpage: The Overall Champion was Chun Tok Primary School, The First Runner-up was Tsz Wan Shan St. Bonaventure Catholic Primary School Team A and the Second Runner-up was St. Benedict Catholic Primary School (Po Kong Village Road) Team B, and Ng Wah Catholic Primary School got the Third Runner-up. A prize-giving ceremony will be held on 28th February.

(3) Professional Development Activities:

On 17th January, the Mathematics Department organized a CoP on the “e-Learning”. Mr. Chau Lai Sum, the Laurette of Chief Executive’s Award for Teaching Excellence, was invited to share his good practice and experience in using e-learning.

Chemistry Department (Science KLA)

(1) On 20th January, four S3 Chemistry students attended the briefing session and workshop of Infrastructure Building Competition for Secondary Schools” organized by the Faculty of Engineering, HKIVE.

- (2) Sixty nine S.4 and S.5 Chemistry students were accepted to participate in the “Chemists Online Self-study Award Scheme” organized by the Hong Kong Virtual University.
- (3) One S.5 Chemistry student was nominated to join the “Junior Science Institute” organized by the Faculty of Science, HKU.
- (4) Twenty S.3 students were accepted to join the “Web-based Learning Courses for Gifted and More Able Students” organized by the Hong Kong Academy for Gifted Education.
- (5) Twelve S.2 to S.5 students were nominated to join the HKAGE as a member of Science and Mathematics domain.
- (6) A team of five S.5 Chemistry students won the Outstanding Award in “2017 HK STEM – Unleashing Potential Competition” organized by the Hong Kong International Exchange of Artist and Culture Association.
- (7) On 29th January after school, “BU Science Seminars” was held by Dr. Sam Hau from the Chemistry Department of the Hong Kong Baptist University with the theme of “Perfume – Sexy Chemistry”. More than eighty students from S.1 to S.5 participated in the seminar.

Integrated Science Department

- (1) On 6th January, one S.1 student participated in the “2018 Conservation of Water Poster and Slogan Design Competition” organized by the Hong Kong Amity Foundation.
- (2) Twelve S.2 to S.5 students were nominated to join the HKAGE as a member of The Science and Mathematics domain.
- (3) Twenty three S.2 students were accepted to join the “Web-based Learning Courses for Gifted and More Able Students” organized by the Hong Kong Academy for Gifted Education.

9. Report from Academic Affairs Committee

- (1) The Second AAC Meeting was held on 11th January. The following items were discussed and suggestions were made for further discussion in the Department Heads’ Meeting. They were:
 - A New Suggested Measurement of Teaching Effectiveness in Core Subjects
 - To review JS curriculum and assessment modes to explore ways of stimulating learning motivation and enhancing students’ confidence in learning
 - Criteria of setting timetable for Uniform Tests and Examinations
 - Function of S4 re-examination
- (2) The Second Department Heads’ Meeting was held on 16th January. The following items were discussed and suggestions were made for further discussion in SAC and staff meetings. They were:
 - To review JS curriculum and assessment modes to explore ways of stimulating learning motivation and enhancing students’ confidence in learning
 - Criteria of setting timetable for UT and Exam
 - Function of S4 re-examination.
- (3) The first talk of the introduction of NSS elective subjects was held on 26th January.

10. Report from Career Guidance Committee
 - (1) On 24th January, S.6 students finished filling in the information on OEA showing their experience and achievement in their ECA.
 - (2) On 31st January, Mr. Leung Wing Fai and Ms. Mo Hoi Ting joined the CCC Secondary Schools Career Teachers Core Group meeting.

11. Report from Religious Education Committee
 - (1) On 8th and 29th January, meetings of the core group of Christian Fellowship were held to prepare for the Student Fellowship activities.
 - (2) At unchtime on 30th January, a Teacher Prayer Meeting was held.

12. Report from Staff Development Committee
 - (1) On 17th January, Mr. Chow Lai Sum, the Laurette of the Chief Executive's Award for Teaching Excellence in Mathematics, held a Community of Practice with our colleagues on the topic of "e-Learning Implementation in Mathematics".
 - (2) On 17th January, Ms. Chung SH held a Community of Practice with our new colleagues on the topic of "Experience sharing in learning and teaching with new teachers".

13. Principal's External Activities
 - (1) On the afternoon of 5th January, I was invited by the Education Bureau to be the member of the Assessment Panel for the selection of candidates for the Chief Executive's Award for Teaching Excellence.
 - (2) On the afternoon of 15th January, I attended the coordination meeting of educational psychologists' services of HKCCCC.
 - (3) On the afternoon of 15th January, I attended the meeting of the Tender Vetting Committee of the Enhanced School Administration Grant of HKCCCC.
 - (4) On the afternoon of 15th January, I attended the Executive Council meeting of HKCCCC.
 - (5) On the afternoon of 16th January, I attended the meeting of the Association of Principals of Secondary Schools, HKCCCC.
 - (6) On the afternoon of 16th January, I attended an exhibition of 'Miles upon Miles: World Heritage along the Silk Road' organized by Hong Kong Museum of History.
 - (7) On the afternoon of 23rd January, I attended the thanksgiving service of the forty-five years anniversary of CCC Rotary School.
 - (8) On 24th January, I was invited by the Education Bureau to be a member of the Assessment Panel for selection of the candidates of the Chief Executive's Award for Teaching Excellence.
 - (9) On 29th January, I hosted WTS District Principal Fellowship meeting.

(10) On 31st January, I attended the meeting of the Careers Guidance Teachers Core Group of the Association of Principals of Secondary Schools, HKCCCC.

Date: 31st January 2018

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