

**C.C.C. Heep Woh College**  
**2016-2017**  
**Monthly School Report**  
**March 2017**

1. Putonghua Week

From 27<sup>th</sup> February to 3<sup>rd</sup> March, the Putonghua Society organized the 'Putonghua Week' to promote the use of Putonghua on the campus. The activities included having dialogues with Putonghua Teacher Ambassadors, Song Dedication, Tongue Twister, Singing Contest and Drama Contest. S.2 Singing Contest and S.3 Drama Contest were the highlights of the Putonghua Week. Participating students were actively involved in preparing props and rehearsing their performance.

2. Parents' Day

On 4<sup>th</sup> March, the Parents' Day was held. S.1 to S.5 parents were invited to come to the school to discuss with class teachers their children's academic and non-academic performance in the first term.

3. Territory Wide Joint Districts Primary School Mathematics Contest Prize giving Ceremony

On 8<sup>th</sup> March, the Territory-wide Joint Districts Primary School Mathematics Contest Prize-giving Ceremony was held. Professor Keith C.C. Chan, the Dean of Students of the Hong Kong Polytechnic University, and Dr. Tong Chong Sze, the Secretary General of the Hong Kong Examination and Assessment Authority, were invited as the honourable guests of the Ceremony. Professor Ng Tai-kai, the Executive Director of the Hong Kong Academy for Gifted Education (HKAGE), was invited to be the speaker of the ceremony. Our school was the host of the competition in the district. Dr. Yiu Ka-fai, Cedric, the Associate Professor of the Department of Applied Mathematics of the Hong Kong Polytechnic University, and M. Wong Chun Tat, the Assistant Principal, presented the prizes to the winners of the competition in Wong Tai Sin District.

4. Visits of Teachers and Students of Canossa Primary School

On 13<sup>th</sup> March morning, a teacher and 30 students of Canossa Primary School visited our school to experience a day of secondary school. I highlighted our school's features and escorted them to walk around our school.

5. Visit of Dr. Kenneth Chan Cham Ming and the Participants of "Professional Development Programme for Middle Leaders in Schools" organized by the Hong Kong Institute of Education

On 15<sup>th</sup> March, Dr. Kenneth Chan Cham Ming and the participants of the "Professional

Development Programme for Middle Leaders in Schools” which was organized by the Hong Kong Institute of Education visited our school. I introduced our school’s characteristics and the management strategies to them. I also escorted them on a campus tour.

6. Focus Inspection on Science KLA by Education Bureau

On 15<sup>th</sup>, 16<sup>th</sup>, 20<sup>th</sup> and 22<sup>nd</sup> March, the Inspectors of Quality Assurance Section of Education Bureau visited our school and conducted Focus Inspection of the Science KLA for our school. They inspected the school documents, conducted interviews with Principal, Science KLA Coordinator, teachers and students and conducted lesson observation to examine documents of our school. On 22<sup>nd</sup> March, the Inspectors gave oral feedback to our school. The Inspectors expressed their appreciation of teaching performance in the Science KLA with highly effective teaching, good teacher-student relationships and outstanding student performance.

7. Visits of Teachers and Students of Debsirinromklao School from Thailand

On 17<sup>th</sup> March morning, seven teachers and 36 students of Debsirinromklao School visited our school to experience school life in Hong Kong. We arranged our students as buddies with the students from Thailand to have lessons and lunch. The Thai students performed a dance after school. Both Thai students and our students enjoyed the event.

8. Fourth Meeting of School Administration Committee

On 17<sup>th</sup> March, I chaired the 4<sup>th</sup> Meeting of the School Administration Committee. Besides reviewing the activities from November to March, we discussed the items including Students’ behaviour during recess, lunch time and after school, arrangement of assessment in 2017-18, arrangement of S4 Life Education Camp in 2017-18, restructuring of School Organization and other school routines.

9. S.1 Discretionary Places Selection Interview

On 18<sup>th</sup> March, the selection interview for 2017-2018 S1 Discretionary Place Admission of our school was held. The interview was conducted in both English and Cantonese. About 380 students attended the interview. Interviewees were divided into groups to meet our teachers. I also met parents and conversed with them about our school’s policies and development while they were waiting for their children.

10. The Second Life Wide Learning Day

On 24<sup>th</sup> March, the second whole school Life Wide Learning Day was organized. The details of the activities are as follows :

Level	Activities	Venue
S.1	The Legend of Hong Kong Toys	HK Museum of History
	Visit to Hong Kong Maritime Museum	HK Maritime Museum
	"Enjoy our Wetlands" Guided Tour for the Communities	HK Wetland Park
S.2	Coffee Making Course	Kwun Tong
	Self Make-up skills Course	Tsim Sha Tsui
	Paper-Cut Art Course	Sai Ying Pung
	Visit to Society for Abandoned Animals	Yuen Long
	Visit to Education Path, EMSD Headquarters Building	Kowloon Bay
	War Game	Cheung Sha Wan
	Junior Leadership Camp	Tsuen Wan
S.3	Dialogue in the Dark	Mei Foo
	Social service in special needs school (Lok Yan School)	Cheung Sha Wan
	Gospel War Game 福音野外射擊活動	Fan Ling
	War Zone 90	Tai Kok Tsui
	A Visit to Life Journey Centre 生命歷情體驗館	Ho Man Tin
	War Game (CQB)	Cheung Sha Wan
	Junior Leadership Training Camp	Tsuen Wan
	PE Exchange Tour	Taiwan
S.4	Wanchai Coastline Guided Tour (Coastal Line)	Wanchai
	Wanchai City Guided Tour (Urban Redevelopment)	Wanchai
	Visit to fabrics and accessories shops in Shamshuipo	Shamshuipo
	Visit software industry	Cheung Sha Wan
	A Visit to Central Route of Central and Western Heritage	Central
	Literature Walk	Yau Ma Tei
	Dream Come True : Career based experiential learning	HK International Airport
	War Game (CQB)	Cheung Sha Wan
	Sheung Wan Historical Trail	Sheung Wan
	PE Exchange Tour	Taiwan
S.5	Wanchai City Guided Tour	Wan Chai
	A Visit to Ping Che	Ping Che
	Workshop on Bloodstained Evidence	Hong Kong Science and
	A Visit to Central Route of Central and Western Heritage	Central
	Visit to CakeDeli Shop	Mong Kok
	Visit to Coffee Lover Shop	Kwun Tong
	Visit Jockey Club Museum of Climate Change	Chinese University
	Literature Walk	Yau Ma Tei
	War Game (CQB)	Cheung Sha Wan
	Taipei Sports Exchange Trip	Taiwan
	PE Exchange Tour	Taiwan

11. Visit of the Participants of "Aspiring Principals Training Course" organized by the Hong Kong Baptist University  
On 25<sup>th</sup> March, Mr. Lo Sai Kwong, the former Principal of Methodist College, and the participants of the "Aspiring Principals Training Course" organized by the Hong Kong Baptist University visited our school. I introduced our school's characteristics and the management strategies to them. I also escorted them on a campus tour.
12. Parents' Education Seminar  
On 25<sup>th</sup> March, Ms. Shirley Loo, a famous speaker of parenting, was invited to give our parents a talk about the ways of communicating with children and the importance of being their companions.
13. Second Incorporated Management Committee Meeting  
On 27<sup>th</sup> March, Supervisor Prof. Shum K.Y. Daisy chaired the second IMC Meeting. We endorsed the School Audit Report 2015-16, endorsed the amendment of usage of SAMS Grant, appointed members to the Selection Board for School Principal, approved guidelines for the application for No-Pay Leave and approved donations received between November and March and other routines.
14. Student Forum  
On 28<sup>th</sup> March after school, the Student Association organized a student forum for schoolmates. Top Management, some middle managers and I were invited to attend the forum to listen to students' voices. The topic of the forum was focused on "Should our school provide toilet paper to students?". The participants were representatives elected by their classmates to express their opinions. Both students and teachers had good opportunities to share our views on the topic. We gained much understanding of each other and some measures will be followed up.
15. Easter Service  
On 31<sup>st</sup> March, our school organized the Easter Service. We invited Ms. Gabby Yeung to give a sermon regarding Jesus' revival.
16. Report from Subject Departments  
**Chinese Department**  
To provide opportunities for students to acquire more Putonghua knowledge, Putonghua teachers organized "Putonghua Week" from 7<sup>th</sup> to 10<sup>th</sup> March. The climax of the "Putonghua Week" was the Singing Contest for S.2 students and the Drama Competition for S.3 students to show their talent. The teachers and students enjoyed the activity very much.  
**English Department**  
With an aim to immerse students in an English-rich environment, the English Department has

organized the following activities in March :

Date	Activity	Target students	Teacher-in-charge
8/3	Public Speaking Competition	S.1	Ms. Lai Wai Ming, Ms. Pang Ka Yu, Mr. Chan Lik De, Daryl
15/3, 16/3	Book Fair	S.1-S.5	Ms. Chow Sze Ying
17/3	English After-school Movie Show	S.1-S.5	Mr. Chan Lik De, Daryl & English Society
21/3	Monthly Blockbuster	S.3	Ms. Wu Shuk Kam
22/3	English Ambassador Day	S.1-S.5	Ms. Hou Cheung Pui
22/3	Scrabble	S.1	Mr. Crawford
23/3	Heep Woh Forum: Should Hong Kong Palace Museum be built in West Kowloon Cultural District?	S.1-S.5	Ms. Cheung Pak Yu, Ms. Lai Wai Ming, Mr. Tse Ho Fung, Mr. Chan Lik De
29/3	Writing Skills Workshop	S.3	Mr. Crawford
30/3	Tongue Twister Gala	S.4-S.6	Ms. Chan Ka Yan, Ms. Shiu Ching Yim

### **Mathematics Department**

- (1) S.1-3 Mathematics tutorial classes were held for students in need every Tuesday, Wednesday and Thursday in March. 61 S.1 -S.3 students were recruited. Mr. Li WK, Ms. Lam YC, Ms. Chan Shuk Tuen, Mr. Leung Man Kun, Mr. Fung Wah Sing, Mr. Moy Ka Yiu and Mr. Yu Yuen Lun and S.5 Maths Buddies were responsible for teaching the tutorial classes.
- (2) On 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 30<sup>th</sup> March after school, S.4 remedial classes were held. On 7<sup>th</sup>, 15<sup>th</sup> and 23<sup>rd</sup> March after school, S.5 remedial classes were held. Mr. Li Shing Foon was responsible for both the S.4 and S.5 remedial classes and Mr. Leung Man Kun was the assistant for the classes.
- (3) S.3 Wong Yu Hang got the First Class Prize, S.1 Leung Wing Sze and S.2 Leung Ching Man and Yeung Shing Kwan got the Second Class Prize. 3 S.2 students (Wong Wing Kei, Ngan Man Leon and Szeto Tak Hei) got the Third Class Prize in the 9<sup>th</sup> “Hua Xia Cup” Chinese National Mathematics Olympic Hong Kong Selection.
- (4) On 11<sup>th</sup> March, 4 S.2 students were nominated to participate in Mathematic Problem Solving Competition organized by Hong Kong Association for Science and Mathematics Education. Ms. Chu Ka Man was responsible for the competition.
- (5) S.3 Wong Yu Hang got the Second Class Prize, and Li Chi Ching got the Third Class Prize in the 19<sup>th</sup> PLK Hong Kong Young Mathematics Elites Selection Competition. Wong Yu Hang was invited to the Prize Presenting Ceremony on 29<sup>th</sup> April.
- (6) On 4<sup>th</sup> March, 2 S.2 and 2 S.3 students participated in the 7<sup>th</sup> The Secret of T Mathematics Competition organized by Heung To Middle School.

- (7) On 1<sup>st</sup> March, the written test and the group competition of Inter-houses Mathematics Competition were held, and interactive games were held on 3<sup>rd</sup> March. Lowrey House was the Champion, first runner-up was Schaefer, second runner-up was Bigelow and the final place went to Liu Fung Ling.
- (8) Professional Development Activities :
- a. On 8<sup>th</sup> March, Mr. Li WK attended the prize presenting ceremony of Territory Wide 18 Districts Primary School Mathematics Competition.
  - b. On 11<sup>th</sup> March, Mr. Li WK attended a seminar of Designing School based curriculum of Mathematics organized by Educational Publishing House.
  - c. On 16<sup>th</sup> March, Mr. Li WK and Mr. Yu YL attended a meeting for Center Supervisor organized by Hong Kong Examination and Assessment Authority.
- (9) Others:
- On 8<sup>th</sup> March, a prize presenting ceremony of Territory Wide 18 Districts Primary School Mathematics Competition was held at the Hong Kong Polytechnic University. Mr. Wong Chun Tat, the Assistant Principal, presented the prizes of WTS District.
  - In March, our school participated in the Mock Paper Exchange Scheme with SKH Bishop Baker Secondary School and Yuen Long Merchants Association Secondary School.

#### **Chemistry Department (Science KLA)**

- (1) Fifteen S3 Chemistry students were nominated to join the “Science Assessment Test” organized by the Hong Kong Association of Mathematics and Science Education.
- (2) Three S5 students were nominated to join the “2017 Aviation Management Programme (Hong Kong)” organized by the School of Aviation, UNSW Australia.
- (3) Two S6 students were nominated to join the “Young Scientist Scheme” organized by the Science Faculty, Hong Kong University.
- (4) On 11<sup>th</sup> Mar, two teams of ten S5 Science students participated in the semi-final of the “Infrastructure Building Competition for Secondary Schools” organized by the Faculty of Engineering, HKIVE.
- (5) On 24<sup>th</sup> Mar, “Blood Stained Workshop” was arranged for thirty S5 students in the Life-wide Learning day organized by the Hong Kong Youth Association.
- (6) On 25<sup>th</sup> Mar, a team of five S5 Chemistry students participated in the semi-final of the “Hong Kong Chinese Medicine Quiz” Competition organized by the Hong Kong Baptist University.
- (7) On 31<sup>st</sup> Mar, a team of four S5 Chemistry students participated in the “Energy Innovation” Competition organized by the Hong Kong Institution of Engineers and the Hong Kong China Light and Power.
- (8) Others :
  - a. On 9<sup>th</sup> Mar, monthly newsletter of Science Society, “Sound of Science” was issued with the theme of “Immune System”.
  - b. On 10<sup>th</sup> Mar after school, “HKBU Science Talk” was held by Dr. Leung Cham Fai, Ken from the Department of Chemistry, Hong Kong Baptist University with the

theme of “Introduction to Medicinal Chemistry”.

- c、 On 13<sup>th</sup> Mar after school, “HKBU Science Talk” was held by Dr. Jack Ng from the Department of Physics, Hong Kong Baptist University with the theme of “The Wonder in Energy Focusing”.
- d、 On 30<sup>th</sup> Mar after school, “PolyU Science Talk” was held by Dr. Daniel Mok from the Faculty of Applied Science and Textiles, Hong Kong Polytechnic University with the theme of “Chemistry and Colour of the World”.

### **Integrated Science Department**

- (1) Two S2 students were nominated to join the “Science Assessment Test” organized by the Hong Kong Association of Mathematics and Science Education.
- (2) On 17<sup>th</sup> Mar, one team of three S2 students participated in the “Digi-Science” Video Production Competition organized by the Hong Kong EDB.
- (3) On 23<sup>rd</sup> Mar, nineteen S1 and twenty-four S2 high achievers participated the first “Science Pioneer Class” with the help of thirteen S4 and S5 Science students.
- (4) On 24<sup>th</sup> Mar, visits were arranged for S1 and S2 students in the Life-wide Learning day.

Form	No. of students	Venue
S1	40	“Enjoy our Wetlands” Guided Tour for the Communities
S2	30	Education Path, EMSD

- (5) Professional Development Activities :
  - a. On 1<sup>st</sup> Mar, Mr. Lau CK attended a seminar on the “Understanding and Interpreting the Updated Science Curriculum” organized by EDB.
  - b. On 20<sup>th</sup> Mar, a departmental CoP was held on the topic of “Quick-fit for Distillation” and “Ox Eye Dissection”.
- (6) Others :
  - a. On 9<sup>th</sup> Mar, monthly newsletter of Science Society, “Sound of Science” was issued with the theme of “Immune System”.
  - b. On 10<sup>th</sup> Mar after school, “HKBU Science Talk” was held by Dr. Leung Cham Fai, Ken from the Department of Chemistry, Hong Kong Baptist University with the theme of “Introduction to Medicinal Chemistry”.
  - c. On 13<sup>th</sup> Mar after school, “HKBU Science Talk” was held by Dr. Jack Ng from the Department of Physics, Hong Kong Baptist University with the theme of “The Wonder in Energy Focusing”.
  - d. On 30<sup>th</sup> Mar after school, “PolyU Science Talk” was held by Dr. Daniel Mok from the Faculty of Applied Science and Textiles, Hong Kong Polytechnic University with the theme of “Chemistry and Colour of the World”.

### **Economics Department**

On 1<sup>st</sup> March, 14 S5 students attended the long-standing Budget Forum organized by Economics and Finance Society, the University of Hong Kong. This is an open forum on the Hong Kong government budget and economy.

### **History Department**

- (1) The Department took part in the trial of S1 Mobile Learning by Edvatar & Edvenue. Mr. Tse HF, S1 Form Coordinator, submitted the learning materials such as useful links, vocabulary and extended reading articles for preparing the trial.
- (2) A visit to Central Route of Central and Western Heritage Trail under the docent services of the Antiquities and Monuments Office was arranged for 19 S4 & S5 History students on the Second LWL Day on 24<sup>th</sup> March, 2017. Ms. Chan MY and Mr. Tse HF accompanied students in the activity.

### **Music Department**

- (1) March is an exciting month for music lovers as it is a time when the annual Schools Music Festival and various music competitions were held. This year, our school representatives participated in 25 events, involving more than 80 competitors. These events included instrumental solos, vocal solos and choral singing. Up to present, 1D Wong Sze Hang, Stephen came 2<sup>nd</sup> with 91 marks in the Violin Concerto Open Class and 5E Siu King Sang won the champion in the Senior Sheng Solo of the 69<sup>th</sup> Schools Music Festival. Apart from these, more than 10 certificates of Merit were obtained in different events. The junior choir got Gold Prize with 91 marks in the Joint School Music Competition 2017(secondary school choir senior group).
- (2) On 22<sup>nd</sup> March, an a cappella demonstration presented by an international renowned team “**Acapellago**” was held under the sponsorship of the HK Federation of Youth Groups. The concert attracted an audience of 200 students and teachers, who were fully engaged in this professional performance.
- (3) To nurture life-long interest in performance arts appreciation, students were encouraged to attend concerts and performances organized by various organizations. Students were fully engaged and had enjoyable artistic experiences. Details of the concerts and performances attended were as follows:

Date	Title	Organization	Number of participants
25 <sup>th</sup> March.	International A cappella Extravaganza 2017	HK Federation of Youth Groups	50 students from S3 and S4

### **Visual Arts Department**

- (1) A graduate, Fok Ching had an art exhibition –“Point Duo”, in HKBU. Mr. Wan visited there on 2<sup>nd</sup> March, it was good to see her progression in Visual Arts.
- (2) Easter Colouring Competition 2017:  
 Champion: 3C Yeung Sum Yi  
 1<sup>st</sup> runner up: 2C Lo Wai Ki  
 2<sup>nd</sup> runner up: 1A Yau Ho Ching Charlotte  
 Merit: 1A Wong Sze Wing, 5B Cho Sum Yuet Shera and 5D Lo Pui Ki
- (3) 5D Lo Pui Ki was awarded as a Visual Artist of the Student of the Year, which was organized by South China Morning Post.
- (4) Mr. Fan CK, student teacher from EdUHK, and Mr. Wan discussed the lesson preparation and teaching of VA in March (5 hours).



- (5) A ceramic class has been launched for junior students. It's a chance for them to learn a different kind of art.

### **Physical Education Department**

- (1) The 6<sup>th</sup> Hong Kong Games will take place from 23/4 to 28/5 this year. 4A Ho Ka Yi, 4C Wong Tsz Chung, 4D Chan Chak Kwan and Ms. Kwok Sai Ming, our PE department head are invited to represent Wong Tai Sin District Athletic Team to take part in the athletic competition.
- (2) 22 students joined a 4-days Taiwan Sports Experience Tour held by Taiwan Aletheia University from 23<sup>rd</sup> to 26<sup>th</sup> March. Apart from visiting the Leisure and Sports Faculty of the University, participants experienced various sports related activities such as horse riding, cycling, hiking, baseball, football, high events and war games.

### 17. Report from Academic Affairs Committee

- (1) Summer Extra Lessons and Pre S6 UT arrangement were introduced to S5 students on 3<sup>rd</sup> March, 2017. They were encouraged to have good preparation for the S5 final exam and pre-S6 UT.
- (2) A talk on Trial Practice of Subject Selection in S4 for S2 students was delivered on 17th March, 2017. Our NSS curriculum, university entrance requirement, and useful information in EDB website were introduced to them and they were asked to submit the mock selection form by 27th March, 2017.

### 18. Report from Extra-Curricular Affairs Committee

- (1) Inter-house volleyball matches were held on 13<sup>th</sup> and 15<sup>th</sup>. In the final round, Bigelow House won the overall champion with House with Liu Fung Ling the first runner-up and Schaefer House the second runner-up. House members watched, cheered and supported their houses.
- (2) Taipei University Exchange Trip was held from 23/3 to 26/3. 30 students and 3 teachers participated in it. 4 Taipei universities were visited.
- (3) Tainan Sports Exchange Trip was held from 23/3 to 26/3. 22 students and 3 PE teachers participated in it. Various sports activities were experienced there including cycling, horse riding, hiking and shooting. Students really enjoyed taking part in all these activities.

### 19. Report from Career Guidance Committee

- (1) On 20<sup>th</sup> March, our school sent the S.6 students' School Reference Report (SRR) to JUPAS.
- (2) From 23<sup>th</sup> to 26<sup>th</sup> March, a study tour to Taiwan Universities was organized. The participants visited the universities and learned more about university life through communication with teachers and students in these universities so as to prepare for future study plans.
- (3) On 24<sup>th</sup> March, visits to CakeDeli Shop, Coffee Lover Shop and "Dream Come True"

were organized.

## 20. Report from Religious Education Committee

- (1) On 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>nd</sup> March, meeting of the core group of Christian Fellowship were held preparing for the Student Fellowship activities.
- (2) On 31<sup>st</sup> March lunchtime, S4 cell group meetings were held.
- (3) On 7<sup>th</sup>, 9<sup>th</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> March lunchtime, S5 cell group meetings were held.
- (4) On 8<sup>th</sup> and 29<sup>th</sup> March, Christian Fellowship gatherings were held.
- (5) On 4<sup>th</sup> and 15<sup>th</sup> March, Christian leadership training was held with Breakthrough.
- (6) On 31<sup>st</sup> March, the Easter Service was held and Miss Gabby Yeung, member from a Christian worship team was invited to deliver the testimony.
- (7) On 7<sup>th</sup> March, teacher prayer meeting was held.

## 21. Report from Staff Development Committee

On 18 Mar, Mr. Chan LD held a Community of Practice with our colleagues on the topic of “Google Classroom and Google Form”.

## 22. Report from Parental Affairs Committee

- (1) On 1<sup>st</sup> March, the PTA organized a “Parents’ Tea Party”. The parents shared the food made by the volunteers first, then the school social worker was invited to give a speech. The participants enjoyed the event very much.
- (2) On 10<sup>th</sup> March, the 5<sup>th</sup> meeting for the “Parents’ Companion Volunteer Scheme” was held. It was organized jointly by PAC, Heep Woh Church, Youth Global Network and PTA.
- (3) On 11<sup>th</sup> March, the 3<sup>rd</sup> session of the “Parents Workshop (Listen to the Need of Yourself and Your Children)” was held. It was organized jointly by PAC, Heep Woh Church, Youth Global Network and PTA.
- (4) On 18<sup>th</sup> March, an activity for both parents and students called “Running Family 動感之旅” was held. It was organized jointly by PAC, Heep Woh Church, Youth Global Network and PTA.
- (5) On 25<sup>th</sup> March, a parent education seminar was held to let parents know more about how to communicate with their children. We were honored to have Ms. Shirley Loo to share with us. The seminar was organized jointly by PAC, Heep Woh Church, Youth Global Network and PTA.

## 23. Principal’s External Activities

- (1) On 7<sup>th</sup> March evening, I attended the meeting of Hong Kong Gospel Festival 2017.
- (2) On 7<sup>th</sup> March evening, I attended the Organizing Committee of Singapore-Hong Kong Exchange Scheme organized by EDB.
- (3) On 8<sup>th</sup> March evening, I was invited by the Principal of Buddhist Hung Sean Chau Memorial College to give a talk to their middle leaders on the use of mediation in school.

- (4) On 10<sup>th</sup> March evening, I served as the School Manager to attend the 50<sup>th</sup> Anniversary Thanksgiving Service of Ming Kei College.
- (5) On 11<sup>th</sup> March evening, I served as the School Manager to attend the 50<sup>th</sup> Anniversary Gala Dinner of Ming Kei College.
- (6) On 13<sup>th</sup> March afternoon, I attended the Executive Council meeting of HKCCCC.
- (7) On 13<sup>th</sup> March afternoon, I attended the Tendering Vetting meeting for the usage of the Strengthening School Administration Management Grant of HKCCCC.
- (8) On 14<sup>th</sup> March morning, I served as the member of the Selection Board of the Outstanding CYC Members of WTS District.
- (9) On 14<sup>th</sup> March afternoon, I attended the meeting of the Principal Fellowship of WTS District.
- (10) On 15<sup>th</sup> March evening, I served as the School Director of Central Management Board to attend the meeting with the principals of some CCC secondary schools.
- (11) On 18<sup>th</sup> March evening, I attended the 50<sup>th</sup> Anniversary Gala Dinner of Ming Yin College.
- (12) On 24<sup>th</sup> March morning, I was invited by the Headmistress of Ho Lap Primary School to present the prizes to the students of her school.
- (13) On 28<sup>th</sup> March evening, I served as the School Director to attend the meeting of the CCC Schools Central Management Board.
- (14) On 29<sup>th</sup> March morning, I was invited by School Chaplain Team of CCC Gospel Task Section to give a talk in “School Chaplain and School Pastoring”.
- (15) On 30<sup>th</sup> March evening, I attended the Organizing Committee of Singapore-Hong Kong Exchange Scheme organized by EDB.
- (16) From 31<sup>st</sup> March to 2<sup>nd</sup> April, I attended the Study Tour to Macau organized by the Association of Principals of Secondary Schools, HKCCCC.

Date: 31<sup>st</sup> March 2017

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