

C.C.C. Heep Woh College
2015-2016
Monthly School Report
June 2016

1. The Third Teacher Professional Development Day
On 3rd June, our school organized the third teacher professional development day. We invited the social workers from the Hong Kong Family Welfare Society to host the workshop. The theme of the day was Team Building. We also shared views on the important points of the school policies.

2. The Fourth Academic Affairs Committee Meeting
On 6th June, Mr. Wong Chun Tat, the Acting Vice-Principal, chaired the fourth Academic Affairs Committee meeting to discuss the modification of the repeating policy (purpose of repeating), organization of the note taking and deep learning courses by *Edvenue*, the modification of assessment arrangements, evaluation of 2015-16 AAC program plan, planning targets for 2016-17 AAC program plan & Departmental program plan and evaluation of routine items (e.g. S1 FHES, S3-4 Empowerment Scheme)

3. Second Term Examination
From 6th to 22nd June, the Second Term Examination for S.1 to S.5 students was held.

4. Third Meeting of Life Education Committee
On 8th June, I chaired the 3rd Meeting of the Life Education Committee. We discussed the follow-up of the 3rd Staff Development Day on assessment arrangement, review of 1516 Annual Programme Plan, Formulating 1617 Annual Programme Plan, nurturing positive mental environment and collecting opinions on the further development of Heep Woh Net.

5. Third Department Heads Meeting
On 10th June, Mr. Wong Chun Tat, Acting Vice-Principal, chaired the meeting. We discussed the modifications to the repeating policy (purpose of repeating), organization of the note taking and deep learning courses by *Edvenue*, the modification of assessment arrangement, evaluation of 2015-16 AAC program plan, planning targets for 2016-17 AAC program plan & Departmental program plan and evaluation of routine items and other matters.

6. Third Incorporated Management Committee Meeting
On 10th June, Supervisor Prof. Shum K.Y. Daisy chaired the third SMC Meeting. We discussed budgets of government and school funds, deployment plan, employment issues and other matters.

7. Visit of Korean Educational Development Institute organized by the Education University of Hong Kong
On 13th June afternoon, Dr. Sung Jae Park, the Head of the Office of School Educational Research of the Korean Educational Development Institute (KEDI) and the Principals of several Korean secondary schools visited our school. I introduced the school features and the practices of School Self Evaluation to the guests.
8. Sixth Meeting of School Administration Committee
On 14th June, I chaired the 6th Meeting of the School Administration Committee. We discussed the follow-up of the 3rd Staff Development Day on assessment arrangements, review of 1516 Annual Programme Plan, Formulating 1617 Annual Programme Plan, nurturing positive mental environment and other school matters.
9. Visit by the Principal and Teachers of Queen Elizabeth School Old Students' Association Secondary School, Cumberland Presbyterian Church Yao Dao Secondary School and China Holiness College
On 16th June afternoon, Principal Ms. Ho Suk Yee and teachers of Queen Elizabeth School Old Students' Association Secondary School, Principal Mr. Lau Chi Kuen and teachers of Cumberland Presbyterian Church Yao Dao Secondary School and Acting Principal Ms. Law Sui Lan Rona and teachers of China Holiness College visited our school to learn more about our school's experience in implementation of Knowledge Management and using assessment data to enhance students' academic performance.
10. Speech Day Evaluation
On 17th June after school, Ms. Tin Yuen Shan Tina, Assistant Principal, chaired a meeting evaluating the Speech Day held on 20th May.
11. CCC Careers Guidance Teachers Sharing Group Meeting
On 20th June, Mr. Leung Wing Fai, the Careers Guidance Committee Head of our school, chaired the meeting. 10 teachers from different schools joined the group. We discussed the planning of activities for Careers Guidance teachers of CCC secondary schools.
12. CCC EMI Schools Sharing Meeting
On 21st June, our school was invited to share our experience in using assessment data to enhance students' academic performance with teachers from CCC EMI schools.
13. Preparation Meeting for Release of the HKDSE Result
On 22nd June after school, Mr. Leung Wing Fai, the Careers Guidance Committee Head, chaired a meeting discussing the overall school and the related committees' arrangements for the release of the HKDSE results.

14. Selection Interviews for The Best Service Award, Dr. Mong Man Wai Scholarship and Rev. Peter Wong Scholarship

On 24th June afternoon, Mr. Wong Chun Tat, Acting Vice-Principal, and I interviewed the candidates who were nominated by teachers for selection as the awardees of The Best Service Award and Rev. Peter Wong Scholarship.

15. Sixth Staff Meeting

On 28th June, I chaired the 6th Staff Meeting. We discussed the follow-up of the 3rd Staff Development Day on assessment arrangements, review of 1516 Annual School Plan, Formulating 1617 Annual School Plan, nurturing positive mental environment, arrangement of Mixed Ability Class in junior forms, modification of the Repeating Policy, new arrangement of School Calendar and other matters.

16. S.6 Graduation Dinner

On 29th June evening, S.6 classes invited teachers to attend their graduation dinner at Marco Polo Hong Kong Hotel to express their gratitude to them. Each class did a performance to entertain the teachers and schoolmates. The atmosphere was warm and touching.

17. Report from Subject Departments

Mathematics Department

- (1) On 16th June, the 3rd Department Meeting was held. The following items were discussed:
 - Second phase of E-learning
 - Learning Support Measures for High Achievers and Low Achievers
 - Review of Junior Mathematics Curriculum and Curriculum Mapping
- (2) On 11th June, 4 S.4 and 2 S.5 students joined the Admission Selection Examination of Enrichment Programme for Young Mathematics Talents (EPYMT) Programme organized by CUHK.
- (3) On 24th June, the Mathematics Department organized a briefing of introducing Mathematics Extended Module 2 in senior forms for S.3 students to prepare for their subject selection.
- (4) On 29th June, the Mathematics Society organized the Inter-house Mathematics Competition. Mr. Lee Shing Foon was the teacher in charge.
- (5) Mr. Li Wang Kin and Ms. Lam Yan Chi participated in the preparation meeting for the Territory Wide Primary School Mathematics Competition.
- (6) Professional Development Activities
 - a. On 4th June, Mr. Li Wang Kin attended a talk on Analysis of 2016 HKDSE Mathematics Papers organized by Longman Publication Ltd.
 - b. On 15th June, Mr. Li Wang Kin, Ms. Lam Yan Chi, Ms. Chu Ka Man, Mr. Lee Shing Foon and Ms. Fong Tsz Man attended a workshop “Flipped Classroom” organized by

The Association of Secondary School Principals for CCC Secondary Schools.

- c. On 18th June, Mr. Li Wang Kin attended a talk on the usage of data for analysis of students' academic performance organized by the Learning Circle of The EMI schools of the Association of Secondary School Principals for CCC Secondary Schools..

Chemistry Department (Science KLA)

- (1) Fifty-one S5 students participated in the “Secondary School Mathematics and Science Competition (SSMSC)” in Physics, Chemistry, Biology and Mathematics organized by the Hong Kong Polytechnic University. They got excellent results:

Subject	Medal	High distinction	Distinction	Credit
Biology	0	1	4	7
Chemistry	0	4	9	5
Mathematics	1	5	3	4
Physics	0	3	2	6

- (2) On 27th June, one hundred and thirteen S3 to S5 Chemistry students participated in the “2016 Australian National Chemistry Quiz (H.K. Section)” organized by the Royal Australian Chemical Institute.
- (3) On 21st June, a team of four S5 Chemistry students won the merit award of the “Energy Innovation” Competition organized by the Hong Kong Institution of Engineers and the Hong Kong China Light and Power.
- (4) One S5 Chemistry student was accepted to join the “2016 Beijing and Xian Science and Technology Study Tour” organized by the Hong Kong Association for the Advancement of Science and Technology.
- (5) One S5 Chemistry student was nominated to participate in the “Summer Clinical Attachment Programme” organized by the Faculty of Medicine, The Chinese University of Hong Kong.
- (6) On 29th and 30th June, eight S5 Chemistry students participated in the “Arup 20+20 Mentorship – Creative Workshop” organized by the ARUP Group.
- (7) A group of five S4 Chemistry students were nominated to participate in the “Inter-school Research Competition” organized by the HKU Science Outreach Team.
- (8) A group of four S5 Science students were accepted to participate in the “Hong Kong STEM Olympiad 2016” organized by the Education University of Hong Kong.
- (9) Two S.4 gifted science students successfully entered the “Piloting Scheme for Secondary Schools – Dual Program (Level 2)” organized by the Hong Kong University of Science and Technology.
- (10) Professional Development Activity/Activities :
On 4th June, Mr. Lau CK attended a seminar on “Analysis on DSE questions 2016”, organized by Aristo Educational Press.
- (11) Others :
On 1st June, the monthly newsletter of the Science Society, “Sound of Science”, was issued with the theme of “Positive and Negative Effects of UV”.

Integrated Science Department

- (1) On 1st June, the monthly newsletter of the Science Society, “Sound of Science”, was issued with the theme of “Positive and Negative Effects of UV”.
- (2) On 27th June, three S1 Science students participated in the “2016 Australian National Chemistry Quiz (H.K. Section)” organized by the Royal Australian Chemical Institute.

History Department

- (1) The Third Panel Meeting was held on 22nd June, 2016 with the foci on evaluating the policies and programmes of 2015-16 and preparing for the academic year 2016-17.
- (2) Professional Development Activities:
 - (a) Ms. Chan MY attended the workshop on planning and implementing e-learning in History (New) organized by the EDB on 7th June, 2016.
 - (b) Ms. Chan MY attended the Knowledge Enrichment Course for the Chinese History Curriculum: Historical figures of the People’s Republic of China: III. Deng Xiaoping (New) organized by the EDB on 23rd June, 2016.

18. Report from Academic Affairs Committee

- (1) On 6th June, the 4th AAC Meeting was held. The following items were discussed:
 - Mixed ability class of Junior forms for 2016-17 onwards
 - Modification of the repeating policy (Purpose of repeating)
 - Note Processing and Deep Learning by Edvenue
 - Assessment arrangements
 - Evaluation of 2015-16 AAC program plan
 - Targets for 2016-17 AAC program plan & Departmental program plan
- (2) On 10th June, the 3rd department heads’ meeting was held. The following items were discussed:
 - Mixed ability classes in Junior forms for 2016-17 onwards
 - Modification of repeating policy (Purpose of repeating)
 - Note Processing and Deep Learning by Edvenue
 - Assessment arrangement
 - Targets for 2016-17 AAC program plan & Departmental program
- (3) The application forms for choosing elective subjects/module in the S3 taster programme were distributed on 23rd June, 2016. These will be collected on 8th July, 2016 and the results will be announced in early September, 2016.

19. Report from Career Guidance Committee

- (1) On 20th June, Mr. Leung Wing Fai, the Chairman of the Committee, chaired the meeting of the CCC Career Teachers Core Group and Ms. Mo Hoi Ting Samantha, the Vice-Chairlady of the Committee, attended the meeting to share our experience in the planning of Career and Life Planning Grant and Career Education.
- (2) On 22nd June, Mr. Leung Wing Fai and Ms. Mo Hoi Ting Samantha joined the Preparatory Meeting for the Release of the HKDSE Results discussing the arrangements on 15th to 18th

July and the related division of labour.

- (3) On 28th June, a workshop on work experience at Disney Garden was held. 30 S.5 students attended the workshop.

20. Report from Discipline Committee

On 24th – 25th June, 2016, the Prefect Team organized a fun camp for the team members on the school campus.

21. Report from Parental Affairs Committee

On 24th June, the 5th committee meeting of the 20th PTA Executive Committee was held. In the meeting, the matters about the PTA Scholarship were discussed.

22. Report from School Promotion Committee

- (1) The Fourth meeting of the School Promotion Committee was held on 6th June 2016 with focus on the evaluation of the School Newspaper, the Second Issue of the School Newsletter, the proposed content of the First Issue of the School Newsletter, the School Pamphlet, etc.
- (2) An article on Speech Day prepared by Mr. Crawford and some photos were published in Young Post on 20th June, 2016.

23. Report from Staff Development Committee

On 3rd June, the 3rd Staff Development Day was held. The theme this time was “Team Building”.

24. Principal's External Activities

- (1) On 1st June morning, I attended the Executive Committee meeting of the Association of Principals of Secondary Schools of HKCCCC.
- (2) On 2nd June morning, I attended the Sharing Session of the Programme for Leadership Enhancement for Serving Principals 2016 organized by EDB and Hong Kong Baptist University.
- (3) On 6th June afternoon, I chaired a meeting of the Tendering Approving Committee of Ming Kei College.
- (4) On 17th June morning, I attended the Meeting of ‘Learning and Teaching Sharing Task Group’ of the Association of Principals of Secondary Schools of HKCCCC.
- (5) On 17th June afternoon and evening, I attended the meeting of the Association of Principals of Secondary Schools of HKCCCC.
- (6) On 22nd June afternoon, I was invited by the Grantham Scholarship Fund Committee to present the prizes to the awardees of the Grantham Scholars of the Year award 2015-16 at the Prize Presentation Ceremony.
- (7) On 22nd June afternoon, I attended a preparation meeting for the study tour of CYC

Outstanding CYC Members organized by EDB.

- (8) On 30th June evening, I was invited to be the honourable guest of the Speech Day of Heep Woh Primary School.

Date: 30th June 2016

Prepared by Dr. Chu Kai Wing
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