

**C.C.C. Heep Woh College**  
**2015-2016**  
**Monthly School Report**  
**May 2016**

1. Interviews for JUPAS Principal Recommendation Scheme  
On 3<sup>rd</sup> May, Mr. Wong Chun Tat, Acting Vice Principal, Mr. Leung Wing Fai, Career Master, and I interviewed candidates who recommended themselves or were nominated by teachers for the JUPAS Principal Recommendation Scheme.
  
2. Fifth Meeting of School Administration Committee  
On 5<sup>th</sup> May, I chaired the 5<sup>th</sup> Meeting of the School Administration Committee. Besides reviewing the activities in April, we discussed Information Technology development and progress in CCCHWC, turning the Senior Secondary Curriculum Support Grant (SSCSG) and Career and Life Planning Grant (CLPG) into regular teaching posts, evaluation of Mixed Ability Class in junior forms, modification of Repeating Policy, new arrangement of School Calendar, S4 Bridging Camp and other routines.
  
3. Students' Association Consultation Session and Election  
On 6<sup>th</sup> May afternoon, a Students' Association Consultation Session was held. The candidates were questioned from the present cabinet and the floor. There were two cabinets: 'Avalon' and 'Somiar' participating in the election. On 9<sup>th</sup> May lunch time, the Students' Association Election was held. Every student could cast their vote for their favorite cabinet. Finally, the cabinet 'Somiar' was successfully elected.
  
4. Visit of EDB Officers  
On 9<sup>th</sup> May, Ms. Kong Tse Ha, Josephine, a Seconded Teacher of the Career Guidance Section of EDB, visited our school to learn about our good practices in Career Education.
  
5. House Meetings  
On 13<sup>th</sup> May, Liu Fung Ling House, Lowrey House, Bigelow House and Schaefer House held their Annual General Meeting. All house members attended the meeting punctually and reacted enthusiastically.
  
6. Fifth Staff Meeting  
On 18<sup>th</sup> May, I chaired the 5<sup>th</sup> Staff Meeting. We discussed Information Technology development and progress in CCCHWC, turning the Senior Secondary Curriculum Support Grant (SSCSG) and Career and Life Planning Grant (CLPG) into regular teaching posts, evaluation of Mixed Ability Class in junior forms, modification of Repeating Policy, new

arrangement of School Calendar and arrangement of the 3<sup>rd</sup> Staff Development Day and other routines.

7. 2015-2016 Speech Day

On 21<sup>st</sup> May, 2015-2016 the Annual Speech Day was held. It was our greatest honor to have Professor Roland Chin, Vice-Chancellor of The Hong Kong Baptist University, to officiate at the ceremony. Prof. Chin shared his life story to encourage our students. He appreciated our students' performance and gave us a lot of encouragement.

8. Visit by the Principal and Teachers of Carmel Divine Grace Foundation Secondary School

On 24<sup>th</sup> May afternoon, Principal Ms. Lam Sui Mei and teachers of Carmel Divine Grace Foundation Secondary School visited our school to learn more about our school's experience in implementation of Knowledge Management and using assessment data to enhance students' academic performance.

9. Visit by the Principal and Teachers of Tak Oi Secondary School

On 24<sup>th</sup> May after school, Principal Ms. Wong Sau Ping Kitty and teachers of Tak Oi Secondary School visited our school to learn more about our school's experience in designing the Archive Room.

10. Communities of Practice (CoP) on Lesson Study

On 27<sup>th</sup> May, the Academic Affairs Committee and Staff Development Committee jointly organized two sessions of CoPs. In the first session, Mr. Coleman Leung, LS Department Head, and Mr. Chan Hei Tung, LS teacher, shared their experience in e-Learning, such as trends and development of e-learning, misconceptions in e-learning and introduction of some applications for teaching and learning. In the second session, various subjects, including Science, Liberal Studies, Chinese Language, Mathematics and Guided Reading for Learning shared their results of Lesson Study with colleagues. These workshops provided opportunities for teachers to share knowledge.

11. Visit of Dr. Kenneth Chan Cham Ming and the Participants of "Professional Development Programme for Middle Leaders in Schools" organized by the Hong Kong Institute of Education

On 30<sup>th</sup> May, Dr. Kenneth Chan Cham Ming and the participants of the "Professional Development Programme for Middle Leaders in Schools" which was organized by the Hong Kong Institute of Education visited our school. I introduced our school's characteristics and the management strategies to them. I also escorted them on a campus tour.

## 12. Report from Subject Departments

### **English Department**

In order to create an English-rich environment for students to learn and use English, the following activities were organized for students in May.

Date	Activities	Target	Teachers in Charge
3/5	Tongue Twister	S.1-S.5	Ms. Chan Ka Yan, Ms Shiu Ching Yim
4/5	S.3 Oral Skills Workshop	S.3	Mr. Crawford
5/5	Heep Woh Forum <u>Topic:</u> Based on your point of view, suggest ways to tackle the problems of overcrowding wards and overworked medical staff in Hong Kong public hospitals	S.1-S.5	Ms. Cheung Pak Yu Ms. Lai Wai Ming Mr. Tse Ho Fung Mr. Chan Lik De Daryl
9/5	Monthly Blockbuster	S.2	Ms. Wu Shuk Kam
11/5	Public Speaking Competition (Finale)	S.1- S.3	Ms. Lai Wai Ming Mr. Tse Ho Fung Mr. Chan Lik De Daryl
12/5	Drama Class	S.1	Mr. Tse Ho Fung
13/5	English Society Movie Show	S.1-S.5	Mr. Pang Chung Yin
17/5	Monthly Blockbuster	S.3	Ms. Wu Shuk Kam
19/5	Heep Woh Forum <u>Topic:</u> From your perspective, how can your party facilitate breastfeeding in public?	S.1-S.5	Ms. Cheung Pak Yu Ms. Lai Wai Ming Mr. Tse Ho Fung Mr. Chan Lik De Daryl
31/5	Super Ambassador Programme	S.1-S.5	Ms Hou Cheung Pui

### **Mathematics Department**

- (1) On 4<sup>th</sup> May, an S.5 Tutorial Class was completed with 4 sessions by Mr. Li Shing Foon and Ms. Chu Ka Man. 21 students in need participated in the class.
- (2) On 11<sup>th</sup> May, the Mathematics Society organized a Rummikub Competition. The aim of the competition was to arouse students' interest in Mathematics.
- (3) On 16<sup>th</sup> May, an S.4 Tutorial Class was completed with 5 sessions by Ms. Chu Ka Man and Ms. Fong Tsz Man. The class was focused on the easy questions of HKDSE. 18 students in need participated in the class.
- (4) On 4<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup> May, the "Give Me Five" Project was completed with 4 sessions by Mr. Wong Chun Tat, the Acting Vice-Principal, and Mr. Li Shing Foon. 19 students participated in the project.
- (5) In May, the Mathematics Department conducted a Lesson Study with focus on E-Learning.

Mr. Li Wang Kin and Mr. Fung Wah Sing, the Vice-Principal, demonstrated the usage of IPAD in Mathematics lessons. The lesson study was comprised of Pre-lesson meeting, Lesson Observation and the Post-lesson evaluation. There were two groups of Lesson Study:

Group 1 : Mr. Li Wang Kin , Ms. Chu Ka Man and Mr. Wong Chun Tat, the Acting Vice-Principal,

Group 2 : Mr. Fung Wah Sing , Mr. Li Shing Foon , Mr. Yu Yuen Lun, Ms. Lam Yan Chi.

- (6) On 5<sup>th</sup> May, the Mathematics Department organized a prize giving ceremony at the Morning Assembly to express appreciation to the students who were awarded prizes in competitions outside school, including the 7<sup>th</sup> Super 24 Mathematics Invitation Contest, Pan-Asia Pacific International Mathematics Invitation Contest, CCC Rummikub Competition and The Hong Kong Mathematical Olympiad.

### **Chemistry Department (Science KLA)**

- (1) On 1<sup>st</sup> May, fifty one S5 students participated in the “Secondary School Mathematics and Science Competition (SSMSC)” organized by the Hong Kong Polytechnic University on Biology and Chemistry.
- (2) Nine S5 Chemistry students were accepted to participate in the “HKDSE Chemistry Mock Examination” organized by the Hong Kong Association of Mathematics and Science Education.
- (3) A team of four S5 Chemistry students entered the final round of the “Energy Innovation” Competition organized by the Hong Kong Institution of Engineers and the Hong Kong China Light and Power.
- (4) Eleven S4 and S5 Chemistry students were accepted to join the “Business-School Partnership Programme – Visit to ExxonMobil Terminal” organized by EDB.
- (5) Two S5 Chemistry students were nominated to participate in the “Summer Clinical Attachment Programme” organized by the Faculty of Medicine, The Chinese University of Hong Kong.
- (6) Five S4 Chemistry students were accepted to join the “PolyU Engineering Summer Camp” organized by the Faculty of Engineering, the Hong Kong Polytechnic University.
- (7) Twelve S4 and S5 Chemistry students were nominated to participate the “Pharmacy Youth Education Scheme” organized by the Pharmaceutical Society of Hong Kong.
- (8) Two S5 Chemistry students were nominated to participate in the “UST Science Summer Camp” organized by the Faculty of Science, the Hong Kong University of Science and Technology.
- (9) Thirteen S4 and S5 Chemistry students were nominated to participate in the “BU Chinese Medicine Summer Exploration Day Camp 2016” organized by the Faculty of Chinese Medicine, the Baptist University of Hong Kong.
- (10) Two S4 Chemistry students were nominated to join the “Young Astronaut Training Camp” organized by the Hong Kong Space Museum.
- (11) With the aid of a “Diversity Learning Grant”, five S4 gifted science students successfully completed the “Piloting Scheme for Secondary Schools – Dual Program (Level 1)”

organized by the Hong Kong University of Science and Technology. They studied the “Accelerated Matching Program in Secondary School Levels” on Chemistry and Life Science got 2B 3C in their Level 1 examination. Two of them were nominated to join the Level 2 program – Introductory University level courses in the coming academic year.

- (12) Two senior form Science students were nominated to join the “Hong Kong University Junior Science Institute” on various courses such as “Molecular Analysis of Genetically Modified Plants”, “Colourful Food” and “Hong Kong Amphibians & Reptiles-Night Safari at Tai Po Kau Nature Reserve”.
- (13) Thirty six S3 and S4 Chemistry students were nominated to join the “2016 Australian Big Science Competition (Intermediate Level)” organized by the Australian Science Innovation.

### **Integrated Science Department (Science KLA)**

- (1) Four S1 and S2 Science students were nominated to join the “2016 Australian Big Science Competition (Junior Level)” organized by the Australian Science Innovation.
- (2) Six S1 and S2 Science students were nominated to participate in the “Smart Scientists Interschool Quiz Competition” organized by the Science Society, the University of Hong Kong.
- (3) Two S1 Science students were nominated to participate in the “5<sup>th</sup> Solar Model Boat Competition” organized by the Arts and Technology Education Centre.
- (4) On 23<sup>rd</sup> May, a team of five S.1 Science students won the 1<sup>st</sup> runner-up in the Documentary Division of the “Hong Kong Engineering through My Lens” Mini-Movie Competition organized by the Hong Kong Institution of Engineers.

### **History Department**

- (1) Ms. Chan MY attended the Knowledge Enrichment Course for the History Curriculum: History of Ethnic Minorities in Hong Kong: Field visit of Hong Kong Cemetery (New) organized by the EDB on 20<sup>th</sup> May, 2016.

### **Music Department**

- (1) On 2<sup>nd</sup> May, 20 students attended a concert performance presented by the HK Youth Symphony Band of the Music Office LCSD. Students were fully engaged and had enjoyable artistic experiences.
- (2) On 5<sup>th</sup> May, a composer’s workshop was conducted by alumni Eddy To, where 40 junior form students attended. Mr. To shared his recent work “大王子”, which has been presented several awards in a popular song composing competition. His passion towards music and creativity inspired all who attended.
- (3) On 24<sup>th</sup> May, the school choir presented two songs—“Siyahamba (We are Marching)” and “Awaken the Music” in the Speech Day Ceremony. Their performances were recognized by graduates and guests.
- (4) The western orchestra sent blessings to the graduates through their musical performances on the Speech Day.
- (5) On 12<sup>th</sup> May, Ms. Teng participated in a workshop on the “Arrangement of Chinese

Instrumental Music” organized by the Education Bureau.

### **Physical Education Department**

- (1) 3D Chan Chak Kwan was selected as Hong Kong team to represent Hong Kong to take part in The 6<sup>th</sup> Children of Asia International Sports Games - Athletics (high jump) which will be held in Yakutsk, Russia from 7 -17/7/2016.
- (2) Our school Boys’ Basketball Team won the boys overall champion in the Inter-school Basketball Competition.
- (3) Our school Boys’ Volleyball Team won the boys overall 2<sup>nd</sup> runner up in the Inter-school Volleyball Competition.

### **Visual Arts Department**

- (1) S4 Lo Pui Ki won the championship of “the Life balance comic competition”, which was organized by the HK Clerical and Professional employees General Union
- (2) On 3<sup>rd</sup> May, the Visual Arts Department invited an exhibition truck from The Hong Kong Museum. More than eighty students visited the truck and learnt more about various Arts.

## 13. Report from Academic Affairs Committee

- (1) The application forms for choosing elective subjects in S4 were distributed to S.3 students on 19<sup>th</sup> May, 2016 and they will be collected on 29<sup>th</sup> June, 2016.
- (2) A study fortnight was launched on 24<sup>th</sup> May, 2016. All ECAs or ball games were stopped. A special timetable was adopted. Each lesson lasted for 35 minutes and the lunch time began at 12:35 p.m. and the last period ended at 2:55 p.m. In addition, Silent classroom was adopted during the lunch time from 1:15 p.m. to 1:40 p.m. so that students were encouraged to prepare well for the Final Examinations.

## 14. Report from Extra-Curricular Activities Committee

- (1) The Students’ Association consultation assembly was held on 6<sup>th</sup> May, 2016. There were two cabinet: ‘Avalon’ and ‘Somiar’ participating in the election. The Election of the Students’ Association, 2016-2017, was held on 9<sup>th</sup> May, 2016. “Somiar” was successfully elected.
- (2) The Elections of the 4 Houses, 2016-2017, were held on 13<sup>th</sup> May, 2016. Proposed cabinets were successfully elected. They are going to serve house members in the coming academic year.
- (3) All the house activities this year were carried out smoothly. House committee members and house members showed their team spirit in their participation. Lowrey was the overall champion in the year of 2015-2016.
- (4) All the interest classes were finished. Participants acquired different techniques and skills under instructors’ guidance.

## 15. Report from Career Guidance Committee

- (1) On 3<sup>rd</sup> May, the results of JUPAS Principal Recommendation Scheme for S.6 students was

announced and submitted to JUPAS office.

- (2) On 9<sup>th</sup> May, an officer from the EDB Career Guidance Section visited our school to understand the deployment of CLPG and the programme of Career Life Planning and Career Education.
- (3) A Career Education Programme was held for S.3 students. On 3<sup>rd</sup> May, an MBTI test was organized. On 11<sup>th</sup> May, S.6 students were invited to share their experience in choosing S.4 subjects in S.3 for S.3 students. On 19<sup>th</sup> May, subject talks were organized for S.3 students to choose S.4 subjects.
- (4) On 17<sup>th</sup> May, the International Social Service Hong Kong Branch was invited to introduce the “Summer Career Experiential Scheme” to S.4 and S.5 students. They would have summer internships in NGO to get experience in the workplace.

#### 16. Report from Discipline Committee

- (1) On 4<sup>th</sup> May, 2016, two social workers from the Rainbow Lutheran Centre Hong Kong Lutheran Social Service, LC-HKS (香港路德會社會服務處路德會青彩中心) visited our school and organized a games booth about Internet Addiction (守法網上行) during lunchtime at the school main entrance.
- (2) On 7<sup>th</sup> May, 2016, the Prefect Team organized a picnic for the team members in Mui Wo.
- (3) Interviews with the new head prefect and vice prefects for the coming school year (2016 - 2017) were conducted on 13<sup>th</sup> May after school.

#### 17. Report from Guidance Committee

- (1) From 3<sup>rd</sup> to 6<sup>th</sup> May, Guidance Prefects organized the Friendship Festival with activities such as song dedication, mini-carnival, café corner and instant photo taking service at campus, etc. The aim of the activity was to promote the importance of friendship for personal development.
- (2) On 13<sup>th</sup> May, Guidance Prefects participated in the Joint School Guidance Prefect Sharing Meeting with Hoi Ping Chamber of Commerce Secondary School, Mun Sang College and TWGH Wong Fut Nam College.
- (3) On 19<sup>th</sup> May, interviews with the new Guidance Prefects for the coming school year (2016 – 17) were conducted. 18 S.2 to S.4 students nominated themselves to join the team. 10 students were selected from the interview.

#### 18. Report from Religious Education Committee

- (1) On 9<sup>th</sup>, 16<sup>th</sup> and 30<sup>st</sup> May, meetings of the core group of Christian Fellowship were held preparing for the Student Fellowship activities.
- (2) On 5<sup>th</sup>, 6<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> May lunchtime, S4 cell group meetings were held.
- (3) On 10<sup>th</sup> and 24<sup>th</sup> May lunchtime, S5 cell group meetings were held.
- (4) On 11<sup>th</sup> and 18th April, Christian Fellowship gatherings were held.

- (5) On 24<sup>th</sup> April after school, “Love Buddies” organized a social service for the elderly in Tsz Wan Shan. 24 students showed their care to the elderly.

#### 19. Report from Staff Development Committee

On 27<sup>th</sup> May, a “CoP - Lesson Study Sharing” session was held after school.

#### 20. Report from School Promotion Committee

- (1) The School Newspaper and the second issue of the School Newsletter were distributed to staff and students.
- (2) Student editors had an interview with the Guest of Honour, Professor Roland, Chin Tai-hong, after the Speech Day ceremony on 21st May 2016 in the Conference Room. A report of the interview will be published in the first issue of the School Newsletter in November, 2016.

#### 21. Report from Parental Affairs Committee

- (1) On 6<sup>th</sup> May, the 7<sup>th</sup> meeting for the Parents Group was held.
- (2) On 7<sup>th</sup> May, a seminar for parents on safe Internet use was held.
- (3) On 21<sup>st</sup> May, the Parents-Teachers’ Association prepared some refreshment for the Speech Day. The parents, teachers and students attended the Speech Day enjoyed the delicious food very much.

#### 22. Principal’s External Activities

- (1) On 4<sup>th</sup> May morning, I attended a meeting of the Executive Committee of the Association of Principals of Secondary Schools, HKCCCC.
- (2) On 9<sup>th</sup> May afternoon, I attended the Executive Committee meeting of CCC Headquarters.
- (3) On 11<sup>th</sup> May morning, I attended the meeting of Wong Tai Sin District School Liaison Committee.
- (4) On 17<sup>th</sup> May afternoon, I attended a meeting of the Association of Principals of Secondary Schools of HKCCCC.
- (5) On 18<sup>th</sup> May morning, I attended the Executive Committee meeting of Wong Tai Sin District CYC.
- (6) On 18<sup>th</sup> May morning, I attended the Sharing Session of the Programme for Leadership Enhancement for Serving Principals 2016 organized by EDB and Hong Kong Baptist University.
- (7) On 22<sup>nd</sup> May evening, I attended the Gala Dinner of the Launching Ceremony of Yidan Prize of the Chen Yidan Foundation.
- (8) On 30<sup>th</sup> May afternoon, I attended the Selection Board Meeting of True Light Girls’ College.
- (9) On 31<sup>st</sup> May morning, I attended the CCC Joint Primary Schools Speech Day.



Date: 31<sup>st</sup> May 2016

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