

CCC Heep Woh College
Annual School Plan (2011-2012)

Part I : Information about the School

1.1 The Hong Kong Council of the Church of Christ in China: Vision, Mission Statement and Core Value on Education

Vision

Together we nurture fullness of life; Hand in hand we witness the love of Christ

Mission Statement

With the love of Christ, compassion for humanity and a progressive attitude, we strive to deliver a quality education, to develop students' potential to the fullest, to share with them the Gospel, and to cultivate in them a sense of good citizenship which will benefit our society and nation.

Core Value

With the aim of spreading the word of God and serving the community, we provide a holistic education to all with loving care, a progressive attitude and total commitment.

1.2 Our School

School Profile

Heep Woh College is a co-educational aided school. The origin of Heep Woh College can be traced back to 1911 when Mrs. Lear Biglow set up Heep Woh Kindergarten and Heep Woh Primary School in 1911 and 1921 respectively in Guangzhou. Later Ms. Liu Fung Ling founded the private Heep Woh Girls' Secondary School in 1932. In 1947, Ms. Liu Fung Ling and Mrs. Schaefer established the primary school in Hong Kong. The present school premises commenced operation in 1970 with a view to providing secondary school education to teenagers.

School Mission

Embracing the HKCCCC philosophy of "To Minister and Serve through Schools", we are committed to the provision of quality education services. We strive to nurture our students by developing their potential and to foster the moral, intellectual, physical, social, aesthetic and spiritual development of our students. It is our aspiration that our students will always strive for excellence, exemplifying our school motto "Learn to perceive the World of God; Glorify Him and do good to others."

Part II : Theme for 2011/12

Let Our Light Shine : Serving Others (11-12)

Ephesians 5:8b (New International Version)

^{8b} you are light in the Lord. Live as children of light ⁹(for the fruit of the light consists in all goodness, righteousness and truth) ¹⁰and find out what pleases the Lord.

Provide opportunities for students :

to serve others (Service Learning, Decorating class notice board or other services in class)

to shoulder responsibilities (e.g.班長、科長、導賞員、校園大使...)

to experience different activities, presentations and competitions (other form based activities) and leadership training

Enhance students' learning effectiveness and cater for different learners' needs

Recognize students' academic as well as non-academic achievement; and build up an appreciation culture (to appreciate oneself and others)

	Major Concerns
1	Boosting academic results, Arousing learning motivation and Equipping Learning Skills
2	Fostering Teacher Sharing for Enhancement of Teacher Professional Development
3	Enhancement of Student Whole-Person Development

Major Concern 1 : Boosting academic results, Arousing learning motivation and Equipping Learning Skills

Targets	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
To boost students' academic results and arouse students' learning motivation and equip students learning skills to enhance their learning effectiveness	<p>A package of strategies will be implemented to enhance learning atmosphere.</p> <ol style="list-style-type: none"> 1. Tutorial classes for low achievers 2. Flying High Empowerment Programme 	Oct 11 – Aug 12	At least 85% of students in the whole form meet with the promotion criteria.	<ul style="list-style-type: none"> • Department evaluation • Feedback from teachers and students • Statistical data 	WCT, TYS and all subject department heads	
	Departments formulate their strategies to address the issues of 'Learning Skills', 'Learning Effectiveness' and 'Individual Learning Difference'.	Jul 11 – Dec 12	At least 65% of students reflect that they are well equipped with various learning skills, with enhanced learning effectiveness	<ul style="list-style-type: none"> • Survey • Feedback from teachers and students 	WCT, TYS, LC	

Major Concern 2 : Fostering Teacher Sharing for Enhancement of Teacher Professional Development

Targets	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
To inculcate sharing culture, and to promote teacher sharing of their experience, knowledge and skills in teaching and learning so as to enhance teachers' professional development	<ul style="list-style-type: none"> Set up Knowledge Management Team as task group to lead Knowledge Sharing in our school Build up a knowledge sharing platform on intranet to facilitate teacher sharing of good/effective practices to enhance teachers' professional competence 	Jun 11 – June 12	70 % of teachers agree that knowledge sharing platform provides an effective platform for professional exchange	<ul style="list-style-type: none"> Survey Feedback from teachers 	YYL and Knowledge Management Team	<ul style="list-style-type: none"> Training provided by external experts Set up fee for the platform
	Develop, store and share teaching resources	Jun 11 – June 12	Teaching resources are collected, categorized and stored in the intranet for retrieval in future	<ul style="list-style-type: none"> Department or committee evaluation Feedback from teachers and students 	FWS, WCT, TYS, HMW, YYL and all subject department heads	
	Promote forming various Communities of Practice (CoP), e.g. "Learning Study" groups to encourage teachers to share their experience, knowledge and skills to further enhance quality of teaching and learning.	Sept 11 – June 12	70 % of teachers agree that "Communities of Practice" provides an effective platform for professional sharing and development	<ul style="list-style-type: none"> Survey Feedback from teachers 	WCT, TYS, LCK and Staff Development Committee	Training provided by external experts
	Employ Mentoring Scheme for enhancing the professional competence of new teachers	Sept 11 – June 12	70 % of mentors and mentees are satisfied with the Mentoring Scheme	<ul style="list-style-type: none"> Feedback from mentors and mentees 	LCK and Staff Development Committee	

	Organize Professional Sharing Time for teachers to share their good practice and relevant knowledge and skills	Sept 11 – June 12	70 % of teachers agree that Professional Sharing Day can provide an effective platform for professional exchange	<ul style="list-style-type: none"> • Survey • Feedback from teachers 	LCK and Staff Development Committee	
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Major Concern 3 : Enhancement of Student Whole-Person Development

Targets	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
To enhance students' Whole Person Development through Caring Culture and implementation of OLE, SLP, and Service Learning	To provide a balanced OLE conducive to the development of students. <ul style="list-style-type: none"> • Junior students leadership training by ECA • Careers guidance programmes in senior forms • Service programmes collaborated by committees and departments 	Oct 11 – July 12	<ul style="list-style-type: none"> • 70% Students and teachers agree that the OLE provided by school are beneficial to students' holistic development. 	1. Surveys: <ul style="list-style-type: none"> • School-based Questionnaire • APASO II • Stakeholder Questionnaire 2. Review in committee meetings	MKY, LWC, CST, LYC, KCH, HCP, NTY, KKS	
	To foster an inviting, harmonious and caring learning environment to cater for students with diverse learning needs <ul style="list-style-type: none"> • QEF by using positive psychology to support SEN students • Caring culture by Guidance, Discipline, Religious Education and Student Support with the theme 'Walk into the Life of Others' 「走進他們的世界」 	Sep11 – June 12	<ul style="list-style-type: none"> • 70% Students show positive views to school climate and student support. • 70% Students manifest cohesion and sense of belongings to the school. 	1. Surveys: <ul style="list-style-type: none"> • School-based Questionnaire • APASO II • Stakeholder Questionnaire 2. Review in committee meetings	All teachers	